



AUSTRALIAN INSTITUTE
OF HIGHER EDUCATION

Scholarly Activity Policy

Policy Category	Academic
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Policy Owner	Chief Executive Officer
Responsible Officer	Academic Dean
Approving authority	Academic Board
Contact Officer	Academic Dean
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Review date	3 years
Version	2020.1
Related Documents	Scholarly Activity Procedure Staff Professional Development Policy Staff Professional Development Procedure

1. Purpose

This Policy seeks to encourage, guide and underpin a culture of scholarship throughout the Australian Institute of Higher Education Pty Ltd ('the Institute'), in compliance with the Higher education Standards Framework (threshold Standards) 2015 requirements for Higher Education Providers.

2. Principles

Key principles informing this Policy and the associated Procedure are:

- That the Institute will support scholarship through allocated scholarly activity hours and financial support for approved activities;
- That a commitment to scholarship is a joint responsibility shared by individual members of academic staff, his/her program manager and the Institute;
- That academic staff member is encouraged to seek appropriate opportunities for scholarship internally and externally;
- That academic undertakes scholarly activities which inform their knowledge of contemporary developments in the discipline.

3. Context

This Policy has been developed in order to address the Institute's ongoing commitment to nurturing a culture of scholarship.

4. Scope

This Policy applies to all permanent and sessional/casual academic staff of the Institute.

5. Definitions

See the *AIH Glossary of Terms* for definitions.

6. Policy details

Scholarship is demonstrated through a range of scholarly activity (see *Scholarly Activity Procedures*), overseen by the Board of Directors and Academic Board. The Academic Dean is responsible for developing a framework for encouraging and facilitating scholarship with academic staff in accordance with their discipline area, and is accountable for ensuring academic staff meet their scholarly activity plans each year.

As disciplinary specialist's, academics are expected to keep up to date with current thinking in their specialist areas and drive their own professional development through active scholarship. The Institute commits the resources necessary to facilitate scholarship and provides a supportive framework for academics to engage in scholarly discourse both within the Institute and in relation to external academia.

Excellence in teaching is an outcome of the interaction of deep knowledge in the discipline and an understanding of teaching and learning paradigms. Academics who have a deep disciplinary knowledge are more likely to go beyond simple didactic instruction; they may use a variety of student-centred teaching techniques such as experiential and discovery methods. Scholarship that links the content of the units with quality teaching methodologies will assist staff to reflect critically on both unit content and teaching and learning processes.

7. Legislation

This Policy and the associated Procedure comply with the Higher Education Standards Framework standard 3.2 (Staffing), which specifies that:

"3. Staff with responsibilities for academic oversight and those with teaching and supervisory roles in courses or units of study are equipped for their roles, including having:

- a. knowledge of contemporary developments in the discipline or field, which is informed by continuing scholarship or research or advances in practice."

8. Version Control

This Policy has been endorsed by the Australia Institute of Higher Education Academic Board as at December 2019 and is reviewed every 3 years. The Policy is published and available on the Australian Institute of Higher Education website <http://www.aih.nsw.edu.au/> under 'Policies and Procedures'.

Change and Version Control				
Version	Authored by	Brief Description of the changes	Date Approved:	Effective Date:
2016-2	Registrar	Updated template.	6 July 2016	6 August 2016
2017-1	Ms McCoy	Restructured document; added table at beginning	22 February 2017	6 March 2017
2019-1	Principal	Policy owner, responsible and contact officer updated to Principal, and Section 1, 2 and 6.	4 December 2019	5 December 2019
2020-1	CEO	Upated title from Prinicipal to CEO	8 February 2020	8 February 2020